

Course	QQI Level	Day of course	Time	Duration	Start Date	End Date
<b>Using Information &amp; Communications Technology in Everyday Life 3M0877</b> <ul style="list-style-type: none"> <li>▪ Computer Literacy (3N0881)</li> <li>▪ Internet Skills (3N0931)</li> <li>▪ Word Processing (3N0588)</li> <li>▪ Digital Media (3N0552)</li> <li>▪ Communications (3N0880)</li> <li>▪ Mathematics (3N0929)</li> </ul>	3	Monday, Tuesday & Wednesday	9.30 am - 1.00 pm	24 weeks	18/09/2017	28/03/2018
<b>Culinary Operations 3N0549 (component)</b> <ul style="list-style-type: none"> <li>▪ Culinary Operations 3N0549</li> </ul>	3	Thursday	10.00 am – 12.30 pm	14 weeks	21/09/2017	01/02/2018
<b>Early Childhood Education &amp; Care Support 4M2014 (components)</b> <ul style="list-style-type: none"> <li>▪ Child Development and Play (4N1111)</li> <li>▪ Healthcare (4N3776)</li> <li>▪ Communication (4N0689)</li> <li>▪ Safety &amp; Health at Work (5N1974)</li> <li>▪ Occupational First Aid (5N1207)</li> </ul>	4	Thursday & Friday	9.30 am - 1.00 pm	33 weeks	21/09/2017	01/06/2018
<b>ESOL (English for Speakers of Other Languages) 4N1180 (component)</b> <ul style="list-style-type: none"> <li>▪ English as a Second Language (4N1180)</li> </ul>	4	Monday & Wednesday	9.30 am - 12.30 pm	20 weeks	18/09/2017	28/02/2018
<b>Office Skills 4M2070</b> <ul style="list-style-type: none"> <li>▪ Bookkeeping &amp; Accounts (4N2267)</li> <li>▪ Business English (4N1108)</li> <li>▪ Communications (4N0689)</li> <li>▪ General Office Skills (4N1116)</li> <li>▪ Information Technology Skills (4N1125)</li> <li>▪ Mathematics (4N1987)</li> <li>▪ Word Processing (4N1123)</li> <li>▪ Work Experience (4N1168)</li> <li>▪ Data Entry (4N1113)</li> </ul>	4	Wednesday, Thursday & Friday	9.30 am – 1.00 pm	35 weeks	13/09/2017	15/06/2018
<b>Information and Communications Technology 4M0855 (components) (Evening course)</b> <ul style="list-style-type: none"> <li>▪ Information Technology Skills (4N1125)</li> <li>▪ Word Processing (4N1123)</li> <li>▪ Spreadsheet Methods (4N1120)</li> <li>▪ Database Methods (4N1115)</li> </ul>	4	Monday & Wednesday (Evenings)	6.30 pm – 9.30 pm	25 weeks	11/09/2017	28/03/2018
<b>Early Childhood Care &amp; Education 5M2009 Year 1 (Evening course)</b> <ul style="list-style-type: none"> <li>▪ Child Health &amp; Well Being (5N1765)</li> <li>▪ Early Care &amp; Education Practice (5N1770)</li> <li>▪ Early Childhood Education &amp; Play (5N1773)</li> <li>▪ Approaches to Early Childhood Education (5N1763)</li> </ul> <p>Remaining components will be offered in Year 2</p>	5	Monday & Wednesday (Evenings)	6.30 pm – 9.30 pm	35 weeks	11/09/2017	13/06/2018
<b>Healthcare Support 5M4339 Year 1 (Evening course)</b> <ul style="list-style-type: none"> <li>▪ Safety &amp; Health at Work (5N1794)</li> <li>▪ Occupational First Aid (5N1207)</li> <li>▪ Care of the Older Person (5N2706)</li> <li>▪ Palliative Care Support (5N3769)</li> <li>▪ Infection Prevention &amp; Control (5N3734)</li> </ul> <p>Remaining components will be offered in Year 2</p>	5	Monday & Wednesday (Evenings)	6.30 pm – 9.30 pm	35 weeks	11/09/2017	13/06/2018